Friends of the Otisville School – Regular Board Meeting

Thursday, December 8, 2016

Present:

Bob Clouse, Chris Furman, Frank Ketcham, Alison Miller, Bill Mitchelitch, Ken Pinkela

The meeting was called to order at 7:07 pm. November 10 meeting minutes were approved.

Correspondence:

Hometown Bank Account Statement

Treasurer’s Report:

Current balance: $1200.00

Old Business:

1. Insurance Estimate: River City Insurance has provided the following estimate. Bob will contact other companies for comparison quotes.
	1. $500,000.00 property + $1 million liability policy, with a $2500.00 deductible = **$10,000.00 per year.**
2. FOTOS Attorney: Chris and Bob will be meeting with Jason P. Sauter, a local attorney and Minisink/Otisville graduate, on Friday, December 9, at noon. Sauter has estimated $1000.00 for the building transfer/paperwork costs. We do not yet know if he will agree to do the transaction pro bono, offer us a discounted rate, or charge his regular fees. After the meeting tomorrow, Bob will email the directors. If the feeling is that the total cost(s) will not exceed $1000.00, we are in tentative agreement to retain him for the building transfer transaction. Chris and Bob will also ask if he would like to represent FOTOS moving forward, or if he recommends another attorney to handle non-profit representation.
3. A.G. Charity Division Filing: Form 410 was completed and will be sent in along with a $25.00 check (this is a one-time fee).
4. IRS Form 990-EZ: Frank and/or Bob will complete (no fee; must be completed each year).
5. Reduced Postal Rate: Must go to Monsey for this. Bob will follow up.

New Business:

1. 50-50 Raffle: Motion made and passed to hold a 50-50 raffle. Total of 2500 tickets (Bob ordered & paid for). Drawing will be held December 31. Directors will meet at the Village Hall at 10:00 am on December 31 to collect money and draw the winning ticket.
2. Next Steps for Building Acquisition: Our attorney will contact the Town’s attorney; contract will be drawn up; Town Board will vote on contract; public hearing will be held; public referendum will be held. We anticipate not having the actual title to the building until spring, based on this timeline.
3. Committees: At this point, Fund-raising and Planning/Scheduling will be discussed and planned by all directors, at regular meetings. Frank Ketcham will be the Building Committee Chair. Chris Furman will be the Grounds Committee Chair. Ken Pinkela will be the Media/Marketing Committee Chair. We will need to recruit members for these committees as we move forward.
4. Facebook Fund-Raising Idea: Motion made and passed to boost a post on our FOTOS Facebook page, asking for donations. Boosted post will run from now through December 25. Alison will write the post and link it to our website, where we have an active “Donate” button. Alison will pay for the boosted post through her personal Paypal account.
5. Directors’ Forum:
	1. A copy of the proposal letter written by Bob is in the Secretary’s records.
	2. Possibilities for other fund-raisers include a Tricky Tray/Penny Social; catered dinner with silent auction; bricks/pavers that donors can have inscribed; alumni donations; room sponsors; Bingo classes (Bob will look into training classes for this).
	3. We’d like to contact the Warwick Valley Community Center to talk to their directors about their start-up process and recommendations.
6. December 10 Meeting at Old School: Brian Carey will be at the school again this Saturday at 10:00 am. Ken is going to work on unplugging one of the roof drains. Other directors are welcome to show up as well.

Next Meeting: Thursday, January 12, 7:00 pm, Village Hall

Meeting Adjourned at 8:44 pm